



NON-FOOD VENDOR OPPORTUNITIES

February 23rd, 2019 • 12pm-4:00pm

On behalf of Riverwalk Fort Lauderdale, I would like to invite your organization to participate as a vendor for the Riverwalk Chili Cook Off. The goal of this event is to bring together professional, amateur and aspiring cooks for a friendly chili cook off competition where the attendees are the judges. The chili cooking teams also take on the challenge of supporting their favorite local non-profit organization. Chili lovers of all ages, Riverwalk supporters and passers-by will sample the different chilies and vote on who they think makes the best chili. The afternoon will be complete with live entertainment, vendors and fun activities for all to enjoy.

Riverwalk Fort Lauderdale is engaged in promoting the Riverwalk District, its parks and the Downtown community as a place to live, work and play. Our events provide attendees and sponsors with an invaluable opportunity to mingle, network, and enjoy the best of Fort Lauderdale. Riverwalk Fort Lauderdale has had sustained success due to our sponsors. The funds raised at this event support Riverwalk in the pursuit to continue our mission "to be the catalyst in building and nurturing Riverwalk as a vibrant community connected by the New River."

Please review the information on the following pages. You can contact me at (954) 468-1541 x 204 or at Maureen@GoRiverwalk.com with any questions or concerns. We hope we are able to work together to make this an opportunity that benefits you as well as Riverwalk.

Sincerely,

Maureen Potter

**Event Manager
Riverwalk Fort Lauderdale**



NON-FOOD VENDOR OPPORTUNITIES

- Single Vendor Booth Space without amenities: \$125

10' x 10' booth area for promoting your business and/or selling your merchandise or service to event attendees (service/merchandise must be approved by Riverwalk Fort Lauderdale)

-NO tent, tables, chairs, linens or electricity provided-

- Single Vendor Booth Space WITH amenities: \$200

10' x 10' tented booth area with one 8' table with linen, chairs and access to electricity (vendor is responsible for providing extension cords); for promoting your business and/or selling your merchandise or service to event attendees (service/merchandise must be approved by Riverwalk Fort Lauderdale)

-Double Vendor Booth Space without amenities: \$250

10' x 20' booth area for promoting your business and/or selling your merchandise or service to event attendees (service/merchandise must be approved by Riverwalk Fort Lauderdale)

-NO tent, tables, chairs, linens or electricity provided-

- Double Vendor Booth Space WITH amenities: \$375

10' x 20' tented booth area with two 8' tables with linens, chairs and access to electricity (vendor is responsible for providing extension cords); for promoting your business and/or selling your merchandise or service to event attendees (service/merchandise must be approved by Riverwalk Fort Lauderdale)

Applications are accepted in the order they are received. Please fill out and return form with the payment. No applications will be approved without payment. Your application will be reviewed upon receipt and you will be notified if you are selected as a participant. Please note that this is a rain-or-shine fundraising event. Once your payment is processed, there will be no refunds for any reason.



Additional Details:

1. Your designated booth space will be given to you when you arrive, the day of the event.
2. Vendors must be set up no later than 11:30 am Saturday morning. Vendors may not break down display until 4:00pm. For the safety of everyone, vendors may not break down their displays or unload until this time.
3. Vendors must keep all items inside their booth area, including tables and chairs.
4. We have limited electrical hook up spaces. Electric must be approved and scheduled in advance. Extension cords will not be provided. Vendors are permitted to bring generators. If you will be bringing a generator, please make note of this on your application.
5. Parking is not provided for vendors. **You may not park your vehicle within the festival perimeter.** If this happens, the vehicle will be towed at the owner's expense.
6. Vendors will be allowed to drop-off materials for their booth space in a designated area determined by a Riverwalk Fort Lauderdale staff member, beginning at 9:00 am. Vendors must unload completely and immediately move vehicles off of the event site (including closed roads). ALL vehicles must be moved out of the event site (including closed roads) by 11:00 am. If a vendor shows up after that time, the vendor will have to bring materials for the vendor booth from outside the event site (including closed roads), as it is a hazard to our event attendees.
7. You are not required to have a tent, however, you may bring one 10'x10' tent for a single booth space OR two (2) 10'x10' tents for a double booth space. No make shift tents or umbrellas will be accepted.
8. No obscene degrading or offensive material is to be displayed at the event.
9. No drugs or weapons of any kind are allowed into the perimeter of the event.
10. You must abide by the standard health, safety and environmental regulations of the City of Fort Lauderdale and the State of Florida.
11. Trash from vendor booths must be disposed of in the dumpster behind the stage. Do NOT leave trash in the festival area or near garbage cans after the event and tear down are complete.
12. All vendors must have their booths broken down and packed up no later than 5:30 pm
13. Riverwalk Fort Lauderdale will accept a limited number of vendors. Riverwalk staff reserves the right to remove any vendor who does not comply with the event rules, whose display is not in good taste, or is not consistent with the display or sales that were agreed upon. Refunds will not be made under such circumstances.
14. If your application is accepted, you will be notified. Once applications are accepted and processed, there will be absolutely no refunds for any reasons. This event is **RAIN OR SHINE** fundraising event.

I have read, understand and agree to all of the above terms.

Signature

Print name

Date



NON-FOOD VENDOR AGREEMENT

February 23rd, 2019 • 12pm-4pm

PLEASE COMPLETE AND EMAIL TO MAUREEN@GORIVERWALK.COM OR
FAX BACK TO (954) 468-1542

Company Name: _____

Contact Person/Agent: _____

Address: _____ City, State, ZIP: _____

Business Phone: _____ On site contact phone: _____

Email address: _____

Item/service to be sold/promoted: _____

_____ \$125 (Single booth without amenities)

_____ \$200 (Single booth space WITH amenities)

_____ \$250 (Double booth without amenities)

_____ \$375 (Double booth WITH amenities)

Will you be bringing a generator Yes No



CREDIT CARD AUTHORIZATION

Company _____

Name on Credit Card _____

Credit Card # _____

Expiration Date _____ CVV Code _____

Email (for receipt) _____

Signature _____ Amount \$ _____

Applications will not be approved or accepted without the necessary funds. Applications are accepted in the order they are received. Your application will be reviewed upon receipt and you will be notified if you are selected as a participant. Please note that this is a rain-or-shine fundraising event. Once your payment is processed, there will be no refunds for any reason.

Checks can be made out and mailed to:

Riverwalk Fort Lauderdale, Inc.
888 E. Las Olas Blvd, Suite 210
Fort Lauderdale, FL 33301
T: (954) 468-1541 x 204 / F: (954) 468-1542
www.goriverwalk.com